SPILL REPORTING

Daniel K. Inouye International Airport



Each row below is a scenario and multiple scenarios may apply to a single spill event. Please review all scenarios!

Contact information is listed on the next page.

Spilled material is less than a reportable* quantity, regardless of type

Verbally notify Ramp Control (808) 836-6670 ALL SPILLS MUST BE REPORTED TO
DOT AIR-EE

Spill is 25-gallons or less of petroleum, but not contained within 72 hours

Verbally notify Ramp Control (808) 836-6670 Submit written notifications to DOH HEER no later than **30** days following discovery of release, also explain why the spill was not cleaned within **72 hours**

Complete the Spill Reporting Form** using the QR code or web address below:

Spilled material is of a reportable quantity Verbally notify Ramp Control, then:

- DOH HSERC/HEER
- LEPC
- NRC

Obtain Case Number & provide to AIR-EE

Submit written notifications to DOH HSERC/HEER and NRC no later than **30 days** following discovery of release (copy AIR-EE on all correspondence)



Spilled material enters storm drain or water body Verbally notify Ramp Control, then:

- DOH CWB
- DOH HSERC/HEER
- LEPC
- NRC

Obtain Case Number & provide to AIR-EE

Submit written notifications to DOH CWB, HEER, LEPC, and NRC no later than **30** days following discovery of release (copy AIR-EE on all correspondence)

https://hidot.hawaii. gov/airports/doingbusiness/engineering /environmental/spillreporting-form/

Spilled material is wastewater that enters state waters **OR** is ≥ 1,000 gallons

Verbally notify Ramp Control, then DOH WWB.

Consult with AIR EE on:

- Press release
- Water Disinfecting
- Monitor the receiving water for bacteria

Submit written followup report to DOH WWB (copy AIR-EE on all correspondence)

*See Reporting Procedures on page 2 for definition of "reportable".

^{**}A pdf version of the Spill Reporting Form can be provided by emailing AIR-EE.

SPILL REPORTING

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REPORTING PROCEDURES

Materials used and stored at the tenant facility have the potential to spill and contaminate stormwater runoff and surface water bodies. The procedures outlined in this fact sheet are intended to detail general procedures to be followed in the event of a spill. Please see all current state and federal guidelines for complete details.

Spills must be immediately reported per DOH and/or Federal requirements (Airports has additional requirements) if one or more of the following conditions apply:

- 1. If the release is more than 25-gallons of petroleum product
- 2. If the release is 25-gallons or less of petroleum product but is not contained or remedied within 72 hours.
- 3. If the release is equal to or exceeds the reportable quantity criteria for one or more chemicals listed within the DOH HEER Office Technical Guidance Manual (TGM): http://www.hawaiidoh.org/tgm-pdfs/TGM%20Section%2002-D.pdf.
- 4. If the release enters a storm drain or water body.



CONTACT INFORMATION

In the event a spill occurs, the contact information for pertinent personnel and agencies listed below are intended

to be used for reference during the necessary reporting procedures detailed on Page 1.

Personnel or Agency	Contact Information
HNL Ramp Control*	Phone: Pax Line 711 or (808) 836-6670
Airport Duty Manager/Code 22	Phone: (808) 836-6434
HNL Airport Rescue and Fire Fighting (ARFF)	Phone: (808) 836-6670
Hawaii State Emergency Response Commission (HSERC) / DOH Hazard Evaluation and Emergency Response (HEER)	Phone: (808) 586-4249 Phone: (808) 236-8200 after hours
DOT Airports Environmental Hotline	Phone: (808) 838-8002
DOT Airports Environmental Section (AIR-EE)*	Phone: (808) 838-8064 Email: kylie.e.emily@hawaii.gov or dot.air.environmental@hawaii.gov
Local Emergency Planning Committee (LEPC)	Phone: (808) 723-8960 or 911 after hours
National Response Center (NRC)	Phone: (800) 424-8802
DOH Clean Water Branch (CWB)	Phone: (808) 586-4309
DOH Wastewater Branch (WWB)	Phone: (808) 586-4294

*Should be notified for **ALL** spills regardless of quantity or type.

Note: Written notifications must be provided per the reporting procedures detailed on Page 1, and must include verbal notification information, photos, and any other related information not previously provided. The written notification may be provided via certified mail, fax, hand-delivery, or other means that provides proof of delivery.