Wash Application Review Checklist

Department of Transportation Harbors Division

☐ Approved. Expires_____.

☐ Requires Revisions

Tenant		**Facility Location**	
Point of Contact		**Phone Number:**	

Yes	No	N/A	Requirements
☐	☐	☐	1. Vehicle/Equipment and quantities to be washed/ frequency of washing are given.
☐	☐	☐	2. Wash area is impermeable, is not directly over a storm drain, and is not shared with a potentially polluting activity, such as maintenance.
☐	☐	☐	3. Water source, spray equipment (e.g. mobile water truck, Harbors spigot, pressure washer, hose, etc.), and flow rate are given. *Note: To find the flow rate, measure the time it takes to fill up a 5-gallon bucket. Divide 5 by the time in seconds or minutes to give you "gallons per second" or "gallons per minute."*
☐	☐	☐	4. A map illustrating berm configuration, water flow, and storm drain locations is provided.
☐	☐	☐	5. If connecting to sanitary sewer, products to be used in wash procedure are within the pH range required by the City and County Revised Ordinance of Honolulu (required: 5.5-11.0; recommended 6.0-8.0) and a Material Safety Data Sheet (MSDS) is provided. *Note: The pH of a product is typically found in the "physical and chemical properties" section of a MSDS, which can usually be found on the manufacturer's website.*
☐	☐	☐	6. Berm is sufficient to hold wash water and does not leak.
☐	☐	☐	7. Nearby storm drains (if any) are covered during washing.
☐	☐	☐	8. Vacuum/collection equipment is acceptable. Vacuum or drainage flow rate is greater than flow rate of water source (the berm or wash rack will not overflow).
☐	☐	☐	9. The captured wash water container capacity (e.g. 55-gallon drums, tote, vacuum truck, etc.) is sufficient to hold wash water and prevent overflow.
☐	☐	☐	10. Wash procedures are clearly described and are protective of the environment.
☐	☐	☐	11. The disposal method is acceptable. If sanitary sewer is utilized, the tenant has an Industrial Wastewater Permit or permit exemption from the City & County of Honolulu.
☐	☐	☐	12. Disposal records of captured wash water will be kept.
☐	☐	☐	13. Employees conducting washing activities will be trained in company wash procedures that include the EPA Municipal Vehicle and Equipment Washing Procedures and records will be kept.
☐	☐	☐	14. The wash area is covered or cleaned such that rain water will not carry away potential pollutants.
☐	☐	☐	15. Wash equipment and cleaning products are stored under cover when not in use.

Comments

Reviewed By_____ **Date**_____