

Hawaii Scenic Byway Nomination Application Form (2012)

The purpose of this Nomination is for a potential Scenic Byway Sponsor (public agency or nonprofit organization) to inform the State Scenic Byways Coordinator of local interest in designating a Hawaii Scenic Byway along a specified route. Using the information provided, the Coordinator will evaluate the feasibility of a future Hawaii Scenic Byway designation and will contact the Scenic Byway Sponsor within 60 days of receipt to determine an appropriate course of action.

PROPOSED NAME FOR THE SCENIC BYWAY:

The information requested is to be sent to:

David L. Zevenbergen
State Scenic Byways Coordinator
Hawaii Department of
Transportation
869 Punchbowl Street
Planning Branch, Room 301
Honolulu, HI 96813
Tel. (808) 587-6341
David.L.Zevenbergen@hawaii.gov

ATTACHMENTS REQUIRED FROM SCENIC BYWAY SPONSOR

- Statement of Purpose, and narrative describing intrinsic qualities to be preserved and promoted.
- Map identifying scenic byway, end points and key attributes.
- Photographs, interpretive brochures and other supporting material.
- Video recording of route.
- Authorization from the Scenic Byway Sponsor.
- Letter of Support from each agency with jurisdiction over roadway(s).
- Documentation of Public Meeting(s).
- One full set of printed documentation.
- One CD or DVD of digital documents and media.
- Completed and signed Nomination Application Checklist.

Scenic Byway Sponsor Contact Information:

Scenic Byway Sponsor Signature:

Name:

Date:

Description of the Route and Theme (please continue on separate sheet using itemized table of contents for all attachments with text no smaller than 11 pt font) :

FOR STATE SCENIC BYWAYS COORDINATOR USE ONLY

Date Received:
Completion Date:
Sponsor Notification Date:
Sponsor Meeting Date:

Feasibility:



HAWAII SCENIC BYWAYS NOMINATION APPLICATION CHECKLIST

(To be completed and submitted with Nomination Application Form)

Name of Proposed Byway:

Prepared by:

Date of Preparation:

NOMINATION APPLICATION FORM (Check box at right if included - if not included, please provide explanation in the "Comments" section)		Section and/or page No.
A. Proposed Name for the Scenic Byway		
1	Provides byway name on form	
2	Reflects location and/or theme	
3	Name is not used for another Hawaii Scenic Byway or National Scenic Byway. If extension of an existing Hawaii Scenic Byway, use existing name plus "Extension" and location	
	Comments:	
B. Scenic Byway Sponsor		
1	Provides legal name and mailing address	
2	Signed by Sponsor's Lead Contact	
3	Provides Lead Contact name	
4	Includes date of signature	
5	Provides Lead Contact telephone number	
6	Provides Lead Contact fax number	
7	Provides Lead Contact email address	
	Comments:	
C. Description of the Route and Theme		
1	Identifies beginning and end points, and turn-by turn directions in between	
2	Includes route numbers and jurisdiction (e.g. "County Route 11")	
3	Includes route length (minimum 5 miles)	
4	Identifies gaps, if any, including location of beginning and end points of gaps and directions from gap beginnings to gap ends	
5	Identifies and describes theme for the byway	

Comments:		
ATTACHMENTS (Check box at right if included - if not included, please provide explanation in the "Comments" section)		Section and/or page No.
D. Narrative		
1 Includes Statement of Purpose		
<ul style="list-style-type: none"> Describes the priorities to be accomplished for the road and its corridor through the Hawaii Scenic Byways Program 		
2 Includes description of the theme		
<ul style="list-style-type: none"> Tells the "stories" revealed by traveling the byway Name of byway reflects primary theme or location 		
3 Identifies one or more required intrinsic qualities		
<ul style="list-style-type: none"> Identifies at least one intrinsic quality representative of the entire byway that is of statewide or national stature and sought for preservation, enhancement and promotion. Identifies features representative of each primary intrinsic quality 		
4 Describes the byway route		
<ul style="list-style-type: none"> Includes narrative description of a route that is fully accessible by passenger vehicles using public roads Describes gaps, reasons for these gaps, and whether these gaps diminish the traveler's experience 	<input type="checkbox"/>	
5 Describes the road conditions along the byway		
<ul style="list-style-type: none"> Number of lanes Speed limits Parking areas and pullouts (including existing scenic overlooks) General pavement and shoulder conditions Any restrictions on vehicles, buses, bicycles, etc. Factors that contribute to or detract from traffic safety for passenger vehicles, buses, goods movement, motorcycles, bicycles, and pedestrians Times (of day, of year) that have the most crowds or traffic Whether travelers can easily follow the route, even if gaps exist 		
6 Describes traveler's experience on byway		
<ul style="list-style-type: none"> Includes narrative describing traveler's experience in each direction Describes how one can get to the byway from transportation hubs (cities, airports, transportation centers, or gateways) Identifies communities, segments and public lands along the byway Describes points of interest Describes traveler services (visitor and welcome centers, food, vehicle services and fuel, lodging, universal access accommodations, language accommodations) and any gaps in traveler amenities Describes critical directional signage (navigating the byway, wayfinding to features and to major routes and access points) and existing interpretive panels, brochures, and other information Describes side trips (if any), and how visitors will find their way back to the byway from a side trip 	<input type="checkbox"/>	

Comments:			
ATTACHMENTS (Check box at right if included - if not included, please provide explanation in the "Comments" section)			Section and/or page No.
E. Maps identifying scenic byway and key attributes			
1	Includes map showing entire length of byway		
2	Includes inset state map showing byway		
3	Includes county map showing byway, other major roads, and boundaries of districts		
4	Includes detail map(s) identifying:		
	• byway end points and gaps;	<input type="checkbox"/>	
	• features representative of the primary intrinsic quality(ies);		
	• communities, settlements, and ahupua'a boundaries;		
	• public lands;	<input type="checkbox"/>	
	• critical directional signage;	<input type="checkbox"/>	
	• existing route designations (such as designated Historic Corridor);		
	• existing interpretive panels or information;	<input type="checkbox"/>	
	• public visitor centers and other visitor amenities;	<input type="checkbox"/>	
	• points of interest;	<input type="checkbox"/>	
5	Includes date, scale, north arrow and legend on each map	<input type="checkbox"/>	
Comments:			
F. Media			
	• Includes CD and prints of photographs of key features with representative file names and captions	<input type="checkbox"/>	
	• Includes video (mp4 format preferred) on DVD or CD showing the travel experience in both directions along the nominated byway. (See requirements in HSBP-05, page 3)	<input type="checkbox"/>	
	• Includes interpretive brochures, web sites and other supporting documentation (preferably on CD) that documents each primary intrinsic quality		
Comments:			
G. Scenic Byway Sponsor			
	Description of qualifications	<input type="checkbox"/>	
	Certified copy of authorization or resolution from agency or organization leadership or governing body	<input type="checkbox"/>	
Comments:			

H. Letters of Support		
Includes letter from each agency with jurisdiction over a portion of the byway roadway	<input type="checkbox"/>	
Comments:		

ATTACHMENTS (Check box at right if included - if not included, please provide explanation in the "Comments" section)		Section and/or page No.
I. Public Meeting Documentations		
1 Copies of all meeting notices, their location, and date of placement	<input type="checkbox"/>	
2 Copies of meeting attendance or sign-in sheets	<input type="checkbox"/>	
3 Copies of meeting agenda	<input type="checkbox"/>	
4 Copies of handouts, presentations, and any written statements submitted	<input type="checkbox"/>	
5 Summary of the meeting(s) including summaries of public comments	<input type="checkbox"/>	
Comments:		

Certification by Scenic Byway Sponsor:

By signing below, I understand that should our Byway be selected as a Hawaii State Nominated Byway, our Scenic Byway Sponsor group will abide by the HDOT Scenic Byways guidelines. We will carefully consider the commitment to submit a designation application for our Byway, including request(s) for modification that may be suggested by the HDOT in the best interest of the Hawaii Scenic Byways program.

Print Name:	Signature:
Title:	Date: