

Statewide Transportation Improvement Program (STIP)

1. The STIP is a Four-year program implementation plan that identifies Federal, State and County transportation projects, statewide, that intend to be funded, in part, with Federal Highway and Transit funds.

In addition to the first four official STIP years, the Hawaii STIP will include two future illustrative years for information purposes only. These two illustrative years will not be financially constrained or be endorsed/approved by FHWA and FTA. With these two illustrative years, the STIP will encompass six years of project information.

2. Regionally significant projects requiring an action by the Federal Highway Administration (FHWA) or the Federal Transit Administration (FTA) should be included on the STIP, even when Federal Highway or Transit funds are NOT used.
3. There is a limited supply of funds that we receive from the Federal Government that we can program on the STIP. A Balance between needs/priorities, project eligibility, project readiness, and funding availability must be maintained. STIP funding is distributed statewide.

Presently (April 2010), there is no approved successor to SAFETEA-LU, the last federal Transportation Act to be approved. For the 2011-2014 (+2) STIP, we anticipate the following federal-aid funding levels based on projected apportionments for federal year 2011. An inflation factor was then applied to future years:

2011 - \$160 million
2012 - \$165 million
2013 - \$170 million
2114 - \$175 million

Some federal funds are not counted in these limits. These funds include earmarks or other federal department funds such as defense access road funds (DOD).

4. The STIP may be revised at any time as necessary. The scope of the revision will determine the process needed to make the revision. Because of the magnitude of effort involved, there are two pre-planned MAJOR revisions during each federal fiscal year.
5. The STIP update cycle will begin during the fourth year of the four-year plan. The update will cover the next four-year period.

Statewide Transportation Improvement Program – Project Eligibility

1. STIP projects must be consistent with the each county’s long-range plan and/or the Statewide Transportation Plan.
2. Projects typically can only be located on roadways functionally classified greater than collector roads. Local neighborhood roads are NOT eligible for funding through the STIP.

Collector roads – A surface street providing land access and traffic circulation within residential, commercial and industrial areas. – as defined by HCM 2000.

Some projects off of functionally classified roadways are fundable if it falls under specific eligibility criteria. Please see “A Guide to Federal-Aid Programs” for more information.

<http://www.fhwa.dot.gov/federalaid/projects.cfm>

3. Projects must be “Ready to go” in the year that they are programmed to be funded or be deferred. Priorities and funding availability need to be analyzed before a deferred project can be rescheduled.

Projects must have cleared previous federal requirements, which include:

1. Construction projects must have FHWA approved Plans, Specifications and Estimates (PS&E).
2. For projects heading into Construction, land for the project must also have already been acquired.
3. Final design cannot proceed without clearance of all environmental issues.
4. Rights-of-Way acquisition also cannot occur without full environmental clearance.
5. All projects must also have the appropriate matching local funds in place.

Mailing Address: Highway Planning Branch, 869 Punchbowl St., Rm 301, Hon., HI 96813

Phone (808) 587-6355, Fax (808) 587-1787, Email: Hwy.Stip.Projects@hawaii.gov

Website: <http://www.hawaii.gov/dot/highways/STIP/fy2011-2014.htm>

Facebook: <http://www.facebook.com/stip.hawaii>

Twitter: <http://www.twitter.com/HISTIPnews>

Process for Development of a New STIP

November	“Call for Projects” goes out to sponsoring agencies for a four-year timeframe (+2 illustrative years)
January	All project information (Project Information Justification Sheet and Location maps) due
April	Produce final DRAFT STIP
April	Review of DRAFT STIP list by Department of Transportation administration, Governor, Statewide Transportation Advisory Committee (STAC), Oahu Metropolitan Planning Organization (OMPO)
May - August	Public involvement and financial constraint of DRAFT STIP

OMPO PROCESS FOR TIP (OAHU ONLY)

January – March	Develop DRAFT TIP
March	DRAFT TIP sent to OMPO
March - April	OMPO prepares DRAFT TIP for distribution (analysis & federal req.)
April	OMPO Distributes DRAFT TIP for public involvement, review and comment begins
April –July	TIP is financially constrained
July	Policy Committee to act on financially constrained TIP
July	TIP approved by Governor or Governor’s designee

NEIGHBOR ISLAND PROCESS

May – June	Bring DRAFT STIP to neighbor islands; begin first round public involvement and face-to-face coordination with counties (10 meetings)
June – July	Coordinate with county agencies to discuss earlier public meetings and financially constrain the DRAFT STIP
July - August	Second round public involvement to present FINAL DRAFT STIP (10 meetings)
August	Finalize New STIP/TIP report
September	Submit for FHWA/FTA approval of New STIP
September 30	Anticipated federal action on the New STIP

Note: Timeframes are general and dependent on when meetings can be scheduled and how quickly data is received and processed.

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STIP Revision Processes

Regardless of the type of revision being proposed, financial constraint of the STIP must be maintained both within each fiscal year and over the entire approved duration of the STIP.

The STIP may be revised at any time, if time constraints permit. Typically, there will be **two** planned **major** revisions (Amendments) to the STIP in each federal fiscal year (October 1 to September 30).

Overlapping revisions (starting another revision before the previous one is approved) is typically not allowed as there is no guarantee that the previous revision will be approved.

There will be a revision planned near the beginning of the federal fiscal year. This revision will typically serve to sort out and balance funding changes that occurred at the end of the previous federal fiscal year. This first amendment will typically be approved in February.

There will be a revision planned near the end of the federal fiscal year. This revision will try to tie all the late changes that are required due to project developments or changes in priorities. This last amendment will typically be approved in August.

Administrative Modifications that do not result in the need to amend the STIP can and have been processed at any time, time permitting.

ADMINISTRATIVE MODIFICATIONS

STIP Administrative Modifications shall be considered minor and pre-approved changes, and can be immediately processed. STIP Administrative Modifications shall be posted on the HDOT STIP website. Notices via STIP email list and/or print media should also be used. For Oahu projects, a separate Oahu Administrative Modification process must first be completed.

Process time: 6-10 days

Administrative Modifications of the entire STIP will become effective once a letter from HDOT is sent to FHWA/FTA to notify them of the changes.

MAJOR REVISIONS (Amendments)

STIP Amendments are major changes to the STIP and will require, at a minimum, a two-week public comment period that begins once the Amendment is posted on the HDOT STIP website. Comments must be considered and adequately responded to. Comments and responses should be submitted to FHWA and FTA with the Revision approval request. Amendments must also be publicized via the STIP email list and print media statewide. STIP Amendments are approved once FHWA and/or FTA approve them in writing. For Oahu projects, a separate TIP Expedited Modification or Amendment process must first be completed before a major change can be amended into the STIP. The public comment period is typically 2-3 weeks.

Process time with NO major Oahu changes: 4-6 weeks

Process time if major Oahu changes are needed: 8-10 weeks

Please see the following website for more information on the TIP.

<http://www.oahumpo.org/programs/tip.html>