

# Online Resources

- ❖ To access the HDOT DBE Program, search the DBE Directory, complete forms online and download other required forms go to:

[hdot.dbesystem.com](http://hdot.dbesystem.com)

- ❖ To learn more about the DBE Program:

<https://www.transportation.gov/osdbu>

- ❖ For a listing of the North American Industry Classification System (NAICS) codes:

[sba.gov/content/small-business-size-standards](http://sba.gov/content/small-business-size-standards)

- ❖ For information on statewide procurement notices:

[spo.hawaii.gov](http://spo.hawaii.gov)

- ❖ To learn more about doing business with the State and City & County of Honolulu:

[portal.ehawaii.gov](http://portal.ehawaii.gov)

[honolulu.gov/budget.html](http://honolulu.gov/budget.html)



# Contact Information

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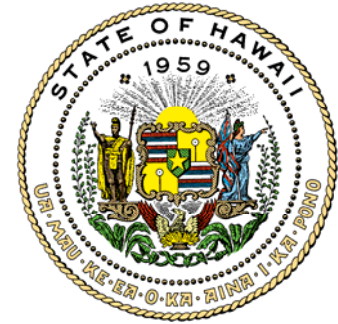
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[hidot.hawaii.gov/administration/ocr/dbel/](http://hidot.hawaii.gov/administration/ocr/dbel/)

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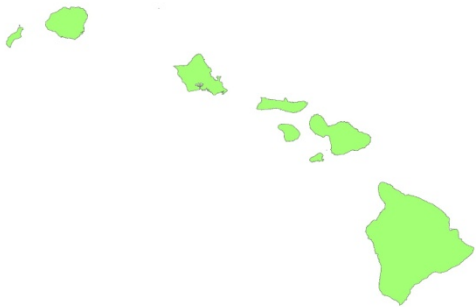
**State of Hawai'i  
Department of  
Transportation**

**Disadvantaged Business  
Enterprise (DBE) Program**

# DBE Policy Statement

The Hawai'i Department of Transportation (HDOT) DBE Program is a Federal program under the U.S. Department of Transportation (USDOT). As a recipient of Federal funds, HDOT must comply with Title 49 Code of Federal Regulations, Parts 23 & 26. The DBE Program is committed to:

- ❖ Ensuring non-discrimination in the award and administration of contracts.
- ❖ Creating a "level-playing field" for DBEs.
- ❖ Ensuring that HDOT's DBE Program is narrowly tailored.
- ❖ Certifying firms that meet eligibility requirements.
- ❖ Helping remove barriers for DBEs.
- ❖ Assisting in the development of DBEs to compete outside the DBE Program.



# DBE Eligibility Requirements

*In order to be certified as a DBE an applicant firm must meet the following criteria:*

- **Social Disadvantage** - DBEs must be owned by socially disadvantaged individuals. Members of the following groups are presumed to be socially disadvantaged:
  - Women
  - Black Americans
  - Hispanic Americans
  - Native Americans
  - Asian-Pacific Americans
  - Subcontinent Asian Americans
  - Other Groups Deemed Disadvantaged by the Small Business Administration
- **Economic Disadvantage** – Socially disadvantaged owners must have a personal net worth less than **\$1.32 million** (excludes primary residence & ownership interest in DBE applicant firm).
- **Business Size** - The DBE applicant firm (including its affiliates) must be an existing, for profit small business and must not have average annual gross receipts, over the firm's previous three fiscal years, of more than \$23.98 million.
- **Ownership** – The disadvantaged individual(s) must own at least 51% or more of the firm.
- **Control** – The DBE applicant firm's owner(s) must demonstrate control over the day-to-day management of the business.

# DBE Certification Process

Applicants must:

- ❖ Complete the certification application online and electronically upload supporting documents at:  
<https://hdot.dbesystem.com>
- ❖ An on-site visit will be conducted at the DBE applicant firm's place of business.
- ❖ A determination of eligibility will be emailed to the firm.

# Benefits of DBE Certification

- ❖ Serves as a marketing tool by being listed in the DBE online directory.
- ❖ Eligible to participate as a DBE on USDOT-assisted projects.
- ❖ Eligible to seek DBE certification in other states.
- ❖ Participate in free or low-cost training such as seminars on marketing, government procurement and financing.
- ❖ Participate in DBE Supportive Services Program which offers one-on-one consulting, to help DBE firms grow, become self-sufficient and compete in the highway transportation industry.

