



**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
EMPLOYMENT PROGRAM FOR STUDENTS
APPLICATION FOR DOT STATE EMPLOYMENT**

PLEASE SUBMIT ONLY ONE APPLICATION

A student applying for employment must have been accepted as a full-time student by an educational institution for the coming academic year, and must certify that he/she will be attending that school year.

NAME: _____
(Last) (First) (Middle)

LAST 4 DIGITS OF SSN: XXX – XX - _____ PH: _____ EMAIL: _____

HOME ADDRESS: _____

MAILING ADDRESS: _____

CITY: _____ ZIP CODE: _____

1. Are you a resident of Hawaii? Yes No
2. Are you a citizen, permanent resident alien or national of the United States: Yes No
3. Describe the kinds of work for which you wish to be hired (descriptions such as "anything" or "whatever is available" are too vague): _____
4. List the types of skills or experience that you have (include office machines, typing speed, computer skills, languages, power equipment): _____
5. Do you have a valid Hawaii State driver's license? Yes No
6. Are you available for shift work? Yes No

EDUCATION

7. Were you enrolled as a full-time student this spring? Yes No
School Name: _____
Location: _____
8. What grade in school or year in college will you complete this May? _____
9. Have you been accepted as a full-time student for the fall term? Yes No
10. Will you be attending this school in the fall? Yes No
Your college Major? _____ Minor? _____

In Case of Emergency, Please Notify:

Name: _____
Address: _____
Relationship: _____
Telephone: (Bus.) _____ (Home) _____ (Cell) _____

Please indicate the date you are available to begin employment: _____

"I hereby certify that the statements on this form are true and correct."

(Your signature)

(Date)

Applications should be mailed to: Department of Transportation, Personnel Office, 869 Punchbowl Street, Honolulu, HI 96813 OR emailed to: DOT.ADMIN.RECRUITMENT@hawaii.gov by the closing date of the recruitment

STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION

It is the Department of Transportation's policy that an immediate family member of any current employee is restricted from being hired by the same division as a Student Helper/Intern, Janitor II, General Laborer I, Groundskeeper I, or as a non-civil service appointee.

In order to comply with the policy, applicants for non-civil service appointments, Student Helper/Intern, or any of the entry-level jobs mentioned previously, are required to declare whether immediate family members are currently employed with the department, and where (division) they are employed.

Please complete the following questions:

1. Do you have any immediate family member(s) employed in the Department of Transportation? Immediate family member is defined as an employee's parent, sibling, spouse, child, or an individual who became a member of the employee's immediate family through the Hawaii "Hanai" custom, or a step relationship.

Yes

No

2. If you answered "Yes", please complete the following:

- a. I have immediate family member(s) employed at (check all divisions as applicable):

Airports Division

Highways Division

Harbors Division

Administration

- b. Name(s) of Immediate Family Member(s): _____

- c. Relationship(s) of Immediate Family Member(s): _____

Applicant's Name (please print or type)

Applicant's Signature

Date