

ARPA Application - Appeal Process and Procedures

After STP has publicly posted the subrecipient awardees for the FTA 5310 ARPA grant funds, within 30 calendar days a nonrecipient may appeal the decision and request justification for their application denial. There are five common reasons for an adverse decision affecting the subrecipient award eligibility. If applicable, please seek the following remedies for reconsideration of your application. However, reconsideration does not guarantee reversal of any decision.

Decision Affecting Award Determination:	Validation Required for Further Consideration:
Agency Deemed Ineligible	Provide Proof of Eligibility
Financial Deficit Due to Covid-19 Not Demonstrated	Provide Proof of Financial Deficit Incurred to Maintain Covid-19 Sanitary Protocols on Transit
Ineligible Funding Category (no purchase of transit buses allowed)	Provide Proof of Operating Expenses Deficit and/or Proof of No Staff Reduction (No Lay-offs or Furloughs after March 27, 2020)
Incomplete, Inaccurate or Illegible Application	Provide Updated or Corrected Application Upon Request
Ineligible Criteria for Consideration (no small urbanized areas are eligible)	Provide Proof that no prior FEMA funding, Robert T. Stafford Disaster Relief and Emergency Assistance Act funds, or any other FTA relief funding has been previously awarded or is anticipated to be awarded

For All Applicants*:

Financial Deficit Due to Covid-19 Not Demonstrated

1. Required to submit proof that claimed financial deficiencies occurred on or after January 20, 2020.

Incomplete, Inaccurate or Illegible Application

2. Required to submit an updated or corrected application within 10 business days, for further consideration of your application.

Ineligible Funding Category

3. Required to submit evidence that there is a financial deficiency in payroll or operations of public transit due to Covid-19.

Ineligible Criteria for Consideration

4. Required to submit evidence that there is no overlap in FTA 5310 funding received for prior FEMA or Robert T. Stafford Disaster Relief and Emergency Assistance Act funds.

For Non-Profit Organizations:

Agency Deemed Ineligible

5. Required to submit proof of non-profit status by either a copy of the current annual Domestic Non-Profit Corporation Exhibit from the State Department of Commerce and Consumer Affairs or a Non-profit Status Letter from the Internal Revenue Service; and Documentation of Incorporation.

For Public Entities:

Agency Deemed Ineligible

5. Required to submit and official letter signed by the Director of the Agency and the Mayor of the County to the Department certifying that the public entity is currently providing public transportation services to elderly persons and persons with disabilities.

For Operators of Public Transportation Services:

Agency Deemed Ineligible

5. Required to submit proof of legal establishment by either a copy of the current annual Corporation Exhibit from the State Department of Commerce and Consumer Affairs or a Corporation Status Letter from the Internal Revenue Service; and Documentation of Incorporation.

A redetermination letter will be issued by STP within 60 days, upon adequate provision of the aforementioned supporting documentation.

**All ARPA applicants are awarded subject to funding availability.*