

5310 Application - Appeal Process and Procedures

After STP has publicly posted the subrecipient awardees for the FTA 5310 grant funds, within 30 calendar days a nonrecipient may appeal the decision and request justification for their application denial. There are four common reasons for an adverse decision affecting the subrecipient award eligibility. If applicable, please seek the following remedies for reconsideration of your application. However, reconsideration does not guarantee reversal of any decision.

Decision Affecting Award Determination:	Validation Required for Further Consideration:
Agency Deemed Ineligible	Provide Proof of Eligibility
Coordinated Services Not Demonstrated	Provide Service Area Map Overlays
Does Not Meet Public Need or Demand	Provide List of Current/Potential Clientele
Incomplete, Inaccurate or Illegible Application	Provide Updated or Corrected Application Upon Request

For All Applicants*:

Does Not Meet Public Need or Demand

1. Required to submit proof that there is a current demand for the service which will meet a public need. Clearly indicate the existing or potential clientele to be served. This can include public letters of support, signed petitions or a list of requested addresses to be served for the existing elderly or handicapped residents.

Incomplete, Inaccurate or Illegible Application

2. Required to submit an updated or corrected application within 10 business days, for further consideration of your application.

Coordinated Services Not Demonstrated

3. Required to submit evidence that there is no competing entity providing similar service along the same service area routes or within the immediate vicinity. Provide service area maps indicating that there is no geographic overlap between competing entities.

For Non-Profit Organizations:

Agency Deemed Ineligible

4. Required to submit proof of non-profit status by either a copy of the current annual Domestic Non-Profit Corporation Exhibit from the State Department of Commerce and Consumer Affairs or a Non-profit Status Letter from the Internal Revenue Service; and Documentation of Incorporation.

For Public Entities:

Agency Deemed Ineligible

4. Required to submit and official letter signed by the Director of the Agency and the Mayor of the County to the Department certifying that the public entity is currently providing public transportation services to elderly persons and persons with disabilities.

For Operators of Public Transportation Services:

Agency Deemed Ineligible

4. Required to submit proof of legal establishment by either a copy of the current annual Corporation Exhibit from the State Department of Commerce and Consumer Affairs or a Corporation Status Letter from the Internal Revenue Service; and Documentation of Incorporation.

A redetermination letter will be issued by STP within 60 days, upon adequate provision of the aforementioned supporting documentation.

**All applicants are awarded subject to funding availability.*