

Updated Administration or Protocols

- Each member can appoint a temporary or permanent designee in writing
- Designees can vote on the member's behalf
- Minutes support
 - 8/27 – Justin Menina, DOH support
 - 9/9 – Jess Thompson, HIPHI
 - 9/24 – Yamato Sasaki, C&C of Honolulu
 - 10/15 – Leah Laramée, Hawaii State Climate Change and Mitigation Commission
 - 10/29 – TBD
- Minutes approval forthcoming
- Documents to be posted at the SRTS Advisory Committee Website - <https://hidot.hawaii.gov/administration/bac-srts/>

Future Presentations and Speakers

- County SRTS representatives, as scheduled.
 - 9/9 - City and County of Honolulu
 - 9/24 – County of Hawaii
 - 10/29 – County of Maui
- National Center for Safe Routes to Schools
- Safe Routes Partnerships
- City and County of Denver SRTS
- Others?

Proposal for Project Proposal Process

(b) Two or more members of a board, but less than the number of members which would constitute a quorum for the board, may be assigned to:

- (1) Investigate a matter relating to the official business of their board; provided that:
 - (A) The scope of the investigation and the scope of each member's authority are defined at a meeting of the board;
 - (B) All resulting findings and recommendations are presented to the board at a meeting of the board; and
 - (C) Deliberation and decisionmaking on the matter investigated, if any, occurs only at a duly noticed meeting of the board held subsequent to the meeting at which the findings and recommendations of the investigation were presented to the board; or
- (2) Present, discuss, or negotiate any position which the board has adopted at a meeting of the board; provided that the assignment is made and the scope of each member's authority is defined at a meeting of the board prior to the presentation, discussion or negotiation.

<https://oip.hawaii.gov/laws-rules-opinions/sunshine-law/#9225>