

Safe Routes to Schools Advisory Committee

May 20th, 2025

10:00-11:00 AM

Remotely via Microsoft Teams

Meeting Minutes

I. Call to Order, Roll Call

Chair Kathleen Rooney called the meeting to order at 10:02 am. She conducted a roll call of committee members and confirmed a quorum was present.

Member requirement	Appointment detail(s)	Name	Present?
One member to be appointed by the speaker of the house of representatives	House of Representatives appointee, chair for 2024-2025	Kathleen Rooney	Y
One member to be appointed by the president of the senate	Senate appointee	Pending	
The department of transportation's safe routes to school program coordinator		Tara Lucas	Y
The deputy director of the department of transportation's highways division		Robin Shishido	Y
One member representing the physical activity and nutrition section of the department of health's chronic disease prevention and health promotion division		Heidi Hansen-Smith	Y
The superintendent of education		Audrey Hidano, official designee	N
The co-chair of the Hawaii climate change mitigation and adaptation commission	Chairperson, Department of Land and Natural Resources	Luke Sarvis official designee	Y
The co-chair of the Hawaii climate change mitigation and adaptation commission	Director, Office of Planning and Sustainable Development	Leah Laramée, official designee	X
One member representing the Hawaii state energy office		Nicole Chernohorsky for Chris Yunker, official designee	Y
One member representing the Hawaii state council on developmental disabilities		Sierra Whiteside	N
One member representing each county agency with jurisdiction over transportation	City and County of Honolulu	Yamato Sasaki	Y
	County of Hawaii	Jesse Domian	Y
	County of Kauai	Michael Moule	Y
	County of Maui	Kurt Watanabe	Y

One member representing an organization with a focus on bicycling	Appointed by the governor, pursuant to section 26-34, for a three-year term	Marie Williams for Thomas Noyes	Y
One member representing an organization with a focus on senior citizens and their families	Appointed by the governor, pursuant to section 26-34, for a three-year term	James Burke	N
One member representing an organization that understands the ways families with young children navigate through the State	Appointed by the governor, pursuant to section 26-34, for a three-year term	Pending	
One member representing an organization with a focus on public health and mobility	Appointed by the governor, pursuant to section 26-34, for a three-year term	Jessica Thompson	Y
One member representing an organization with a focus on transportation equity and mobility	Appointed by the governor, pursuant to section 26-34, for a three-year term	Jeanne Torres	N
The chair of representatives standing committee with primary jurisdiction over transportation	Senate, serving as non-voting, ex-officio member	Senator Chris Lee	N
The chair of the senate standing committee with primary jurisdiction over transportation	House of Representatives, serving as non-voting, ex-officio member	Dorene Eddy for Representative Darius Kila	Y

Identified Guests – Kevin Richardson (Deputy Attorney General upon request); Leigh Ann Lopez, Patti Hatzistavrakis (Hawaii Public Health Institute); Justin Menina (Hawaii Department of Health); Eduardo Hernandez (Hawaii Bicycling League); Ke'ōpū Reelitz (Papa Ola Lokahi); Danielle Tosaka; Marti Townsend; and Doorae Shin.

II. Approval of the Minutes

The Committee approved the April meeting minutes unanimously; motions and seconds provided by various members.

III. Discussion and appropriate action on approach to meeting law's mandate

Chair Rooney provided a short legislative session update, covering HB 1231/SB 1664, which will provide an on-going funding source for the SRTS Special Fund, potentially up to \$6 million per year.

Tara Lucas provided an update on the RFQ process for the SRTS plan, indicating the scope was soon to be final and then would be provided to the design branch for the next step in the procurement process.

Several members provided updates regarding the different SRTS staff positions. It is anticipated that paperwork will be complete for continued funding of the C&C of Honolulu's SRTS coordinator position. Hawaii Department of Transportation (HDOT) is waiting for signed paperwork regarding positions from the County of Kauai and is reviewing the draft job description for the possible DOT program manager position.

The Committee approved the updated project pipeline list that includes projects from the state and all four counties: ["2025 Proposed Project Pipeline List_v2"](#). The vote was unanimously; motion and second provided by various members.

The Committee also approved the permitted interaction group's request to update the evaluation criteria for project funding recommendations: ["Project Evaluation Criteria_v2"](#). The updated criteria includes questions regarding level of traffic stress and costs to help them deliberate.

The permitted interaction group's schedule was also provided. They plan to request the additional information from the counties and state by the end of May with the information due back to the permitted interaction group (PIG) by mid-June. The PIG will provide an update at the June meeting on their deliberations. They will plan to present their recommendations at the July meeting. The Committee can then take action at the August meeting or a special meeting scheduled for at least 7 days after the July meeting.

Chair Rooney requested a volunteer to chair the June meeting as she will be absent then. Leah Laramée volunteered as tribute.

III. Open Forum

None

IV. Announcements

World Bicycling Day is June 3; join Hawaii Bicycling League for festivities that day.
Hawaii Department of Health has just launched its [Vision Zero Hawaii](#) public campaign.

V. Adjournment

The meeting was adjourned at 10:46 am