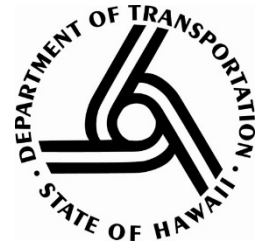




ENVIRONMENTAL INFORMATION PACKET FOR KAPALUA AIRPORT (JHM)

Department of Transportation, Airports (DOTA)
State of Hawaii



The Department of Transportation, Airports (DOTA) has developed this Environmental Information Packet to provide guidance to tenants on environmental requirements as described in the Tenant Inspection & Enforcement Manual, Hawaii Administrative Rules (HAR), Title 19 Regulations, and other environmental requirements per local, State, and Federal Regulations.

Information on Airport's tenant program is included in DOTA's [Tenant Inspection and Enforcement Manual](#) found on the [environmental webpage](#). You may also reach out to your local Environmental Health Specialist (EHS), Richard Stook, at 808-872-3407 or richard.g.stook@hawaii.gov for any environmental related questions.

Requirements for All Tenants

1. [Spill Reporting](#) to AIR-EE
2. Implement Best Management Practices (BMPs) for facility/business operations which must be included in a site-specific BMP plan (SSBMP/SWPCP/SWPPP) or [BMP Field Manual for Operations at State of Hawaii Airports](#) (Note: all tenants must comply with the BMP Field Manual for Operations at State of Hawaii Airports, even if they have a SSBMP/SWPCP/SWPPP)
3. Complete Annual Environmental Compliance Training - Watch Training Video and Complete Quiz. <http://hidot.hawaii.gov/airports/doing-business/engineering/environmental/>
4. Fill out DOTA Tenant Agreement for Compliance with State Airport Drainage System and submit to DOTA AIR-EE (Environmental Section)

DOTA Environmental Inspections

DOTA conducts inspections relating to stormwater and other environmental requirements at each tenant space. Inspections will be conducted by either DOTA Environmental Section (AIR-EE) personnel or DOTA hired consultants. An attempt will be made to contact a representative of the company to schedule the inspection. However, it should be noted that DOTA reserves the right to enter a tenant space at any time without notice. Please make sure your contact information including email is updated with property management and AIR-EE (EHS contact information above). An inspection report will be completed. If deficiencies are observed or noted, then they will be included on the inspection report, which also acts as a written warning. Enforcement will be escalated if deficiencies are not corrected within the deadline specified. Extensions must be requested via email prior to the deadline and will be granted on a case-by-case basis. Please see the [Tenant Inspection and Enforcement Manual](#) for DOTA's inspection and enforcement procedures.



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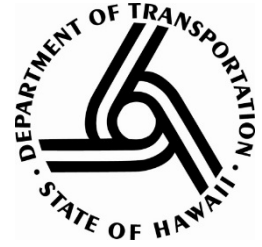
Additional Requirements for Industrial Tenants

1. Check your SIC Code and if activities conducted meet the definition of industrial, then you must apply for a Clean Water Branch Industrial National Pollutant Discharge Elimination System (NPDES) Permit or Conditional No Exposure Exclusion (CNEE). It should be noted that all aircraft operations are listed as industrial under SIC codes.
<https://health.hawaii.gov/cwb/files/2013/05/Industrial-Storm-Water-SIC-Codes.pdf>
2. See the Department of Health, Clean Water Branch website for guidance on obtaining an Industrial NPDES Permit. A CNEE can be applied for if all industrial activities (e.g. fueling, maintenance, washing, material storage) are conducted under cover and will not impact stormwater. See DOH's website for additional information and guidance.
<https://health.hawaii.gov/cwb/permitting/industrial-storm-water/>
3. Develop a Stormwater Pollution Prevention Plan (SWPPP) for Industrial NPDES Permits and submit to AIR-EE. This plan must be completed prior to applying for an Industrial NPDES Permit. It should be noted that SWPPPs must be updated when facility operations or storage of hazardous materials and petroleum products change. Some permits may require a Stormwater Pollution Control Plan (SWPCP) rather than a SWPPP.
4. Industrial NPDES Permits require an Annual Report be submitted to DOH. A copy of this report should be provided to AIR-EE.



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What is Required/Reviewed During Inspections:

- ✓ That a BMP plan is on site and BMPs are implemented as described in the [BMP Field Manual for Operations at State of Hawaii Airports](#) and within a SSBMP/SWPPP/SWPCP (if applicable)
- ✓ PBMP maintenance and annual inspection records
- ✓ Records of Completed Annual Environmental Compliance Training (video and quiz) see [DOTA Environmental Website](#)
- ✓ Spills are reported to DOTA and State/Federal agencies, if applicable (see [Spill Reporting Fact Sheet](#))
- ✓ That all permitting/plans required for the facility are available and up-to-date, including (if applicable):
 - Approved [NPDES or CNEE Permits](#) for industrial facilities (if applicable)
 - Most recent Annual Report Submittal to DOH
 - SWPPP/SWPCP
 - DOTA signed Tenant Agreement for Compliance with State Airport Drainage System
 - [SPCC Plans](#) – EPA Spill Prevention Control and Countermeasure Rule: A SPCC plan is required when the total aggregate capacity of aboveground oil storage containers is greater than 1,320 gallons
 - Inspection records for ASTs, MSTs, and Material Storage areas
 - Training records per the plan
- ✓ Waste Disposal Records/Manifests (including OWS & secondary containment)
- ✓ Hazardous Waste Generator Status ([RCRA](#))

See additional Fact Sheets below for detailed information on specific operations:

- [Hazardous Waste Materials Guide](#)
- [Landscaping Materials Guide](#)
- [Custodial Fact Sheet](#)
- [PBMP Inspection & Maintenance Fact Sheet](#)
- [Sewage Spill Cleanup Procedure](#)
- [Illicit Discharge & Illegal Connections Fact Sheet](#)
- [Green Waste Fact Sheet](#)

Other Helpful Links:

- <https://health.hawaii.gov/cwb/hawaii-administrative-rules-har/> (HAR 11-54 & 11-55)
- <https://hidot.hawaii.gov/airports/library/admin-rules/> (HAR Title 19 Rules)