

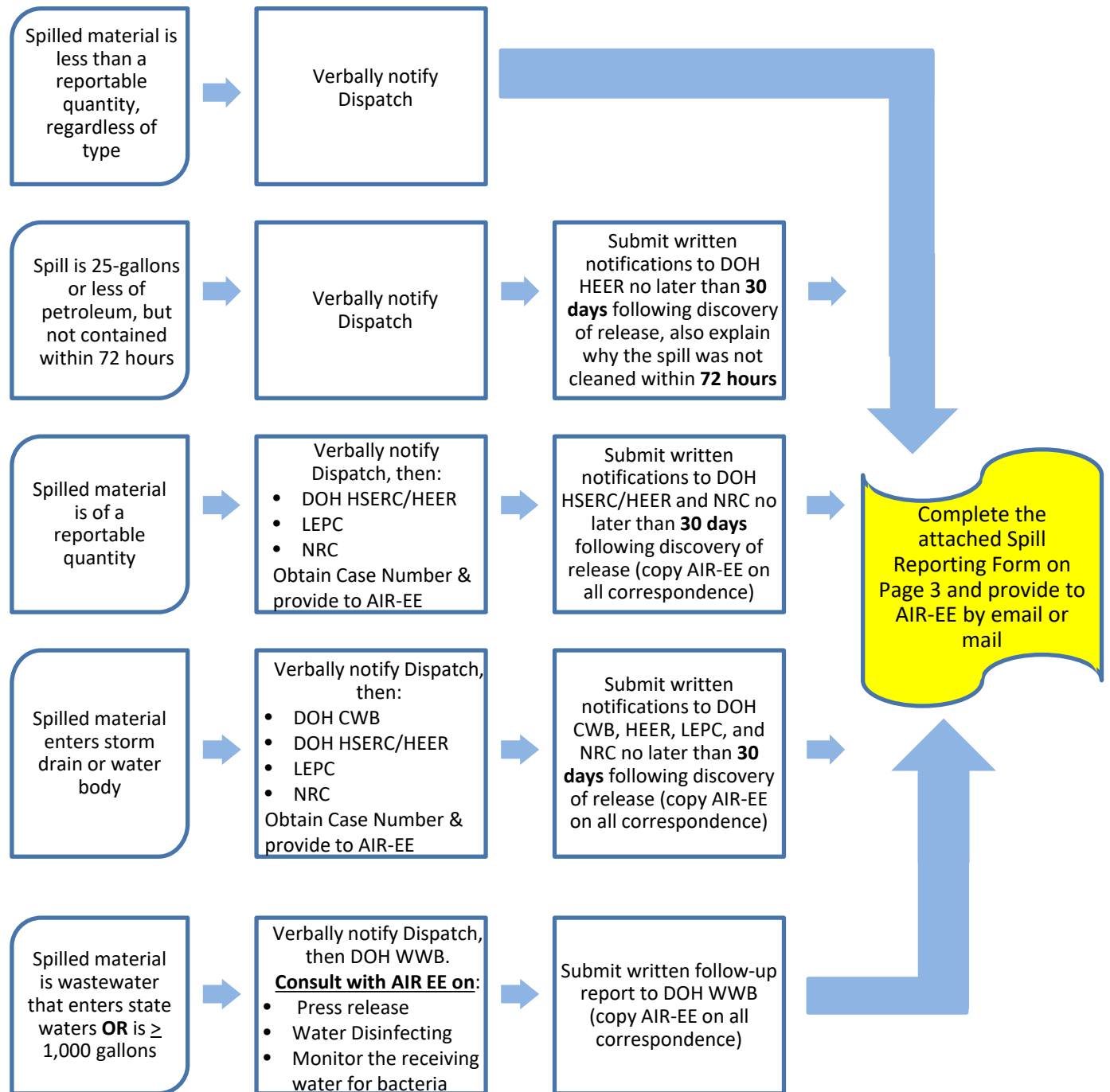
# SPILL REPORTING

## Kahului Airport

FACT SHEET



**Each row below is a scenario and multiple scenarios may apply to a single spill event. Please review all scenarios! Contact information is listed on the next page.**



# SPILL REPORTING

## Kahului Airport

FACT  
SHEET



### REPORTING PROCEDURES

Materials used and stored at the tenant facility have the potential to spill and contaminate stormwater runoff and surface water bodies. The procedures outlined in this fact sheet are intended to detail general procedures to be followed in the event of a spill. Please see all current state and federal guidelines for complete details.

Spills **must be immediately reported** per DOH and/or Federal requirements (Airports has additional requirements) if one or more of the following conditions apply:

1. If the release is more than 25-gallons of petroleum product.
2. If the release is 25-gallons or less of petroleum product but is not contained or remedied within 72 hours.
3. If the release is **equal to or exceeds the reportable quantity criteria** for one or more chemicals listed within the DOH HEER Office Technical Guidance Manual (TGM): <http://www.hawaiidoh.org/tgm-pdfs/TGM%20Section%2002-D.pdf>.
4. If the release enters a storm drain or water body.



### CONTACT INFORMATION

In the event a spill occurs, the contact information for pertinent personnel and agencies listed below are intended to be used for reference during the necessary reporting procedures detailed on Page 1.

<i>Personnel or Agency</i>	<i>Contact Information</i>
Dispatch (Airport Security)*	Phone: (808) 872-3875
OGG Airport Rescue and Fire Fighting (ARFF)	Phone: (808) 872-3840
Hawaii State Emergency Response Commission (HSERC) / DOH Hazard Evaluation and Emergency Response (HEER)	Phone: (808) 586-4249 Phone: (808) 236-8200 after hours Address: 2835 Waimano Home Rd, Pearl City, HI 96782
DOT Airports Environmental Hotline	Phone: (808) 838-8002
DOT Airports Environmental Section (AIR-EE)*	Phone: (808) 872-3407 Email: <a href="mailto:richard.g.stook@hawaii.gov">richard.g.stook@hawaii.gov</a> or <a href="mailto:dot.air.environmental@hawaii.gov">dot.air.environmental@hawaii.gov</a>
Local Emergency Planning Committee (LEPC)	Phone: (808) 270-7911 or 911 after hours
National Response Center (NRC)	Phone: (800) 424-8802
DOH Clean Water Branch (CWB)	Phone: (808) 586-4309 Address: 2827 Waimano Home Rd, Pearl City, HI 96782 Email: <a href="mailto:CleanWaterBranch@doh.hawaii.gov">CleanWaterBranch@doh.hawaii.gov</a>
DOH Wastewater Branch (WWB)	Phone: (808) 586-4294

\*Should be notified for all spills regardless of quantity or type

**Note: Written notifications must be provided per the reporting procedures detailed on Page 1,** and must include verbal notification information, photos, and any other related information not previously provided. The written notification may be provided via certified mail, fax, hand-delivery, or other means that provides proof of delivery.

# Spill Reporting Form

Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Incident Report Number (Provide to DOTA): \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Medium (e.g. land, water, etc.) Affected by Release or Spill: \_\_\_\_\_

Type of Incident: (Spill, Fire, or Explosion): \_\_\_\_\_

Source and Cause of the Release or Spill: \_\_\_\_\_

Type of Material(s) Released or Spilled: \_\_\_\_\_

Quantity of Material(s) Released or Spilled: \_\_\_\_\_

Danger or Threat Posed by Release or Spill: \_\_\_\_\_

What Injuries were associated with the Spill: \_\_\_\_\_

Weather Conditions During Incident: \_\_\_\_\_

Name of Responsible Party and contact info if different from above: \_\_\_\_\_

Whether an Evacuation Occurred: \_\_\_\_\_

Other Agencies Notified or To Be Notified: \_\_\_\_\_

Measures taken to contain and clean up release or spill: \_\_\_\_\_

Any other information that may help emergency personnel respond to the incident: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_