

State of Hawaii Helicopter Noise Roundtable – BY LAWS

Article I - Purpose

The purpose of the by-laws is to establish guidelines for the internal structure and conduct pertaining to meetings of the State of Hawaii Helicopter Noise Roundtable.

Article II – Mission

The mission of the State of Hawaii Helicopter Noise Roundtable (herein after referred to as Roundtable), is to improve helicopter operations in the State of Hawaii by mitigating helicopter noise over residential areas and improving relationships between the community and helicopter operators.

Article III – Participants

Representation of the Roundtable includes Department of Transportation (DOT), Federal Aviation Administration (FAA), Hawaii Helicopter Association (HHA), and community members. Alternates for DOT, FAA, HHA, and community members will act in the absence of the designee.

Article IV – Conduct of Meetings

The DOT is facilitating all Roundtable meetings. Respectful discussion at all times; comments or actions made by any Roundtable member(s), and deemed overly offensive or unprofessional, will result in the temporary removal of said member(s) from the meeting. Continuous offensive or unprofessional conduct in future meetings by said Roundtable member(s) will lead to their permanent dismissal and an alternate will be selected in their place. DOT reserves the right to excuse any Roundtable members/participants that it deems necessary in order to keep the meetings professional and productive.

Article V – Schedule and Location of Meetings

Meetings will be held every other month. The location of the meetings is subject to change. The Length of the meetings will be *approximately* 2 hours. Telephone and video conferencing are an option for the meetings.

Article VI – Notice of Meetings

Notice of meetings shall be given to all Roundtable members (and alternates) at least (14) days prior to the scheduled meeting.

Article VII – Record of Meetings

All Roundtable meetings shall be documented and made available to Roundtable members and general public. All meeting minutes will be reviewed by all Roundtable members before release.

Article VIII – Amendments

By-Laws may be amended with the approval of the majority vote by members of the Roundtable.

Article IX – Roundtable Informational Link

DOT has set up a link containing all information regarding the Roundtable. The link will include an option for public comment, next meeting date, and meeting minutes. Web address (Click on the link “State of Hawaii Helicopter Noise Roundtable”):

<http://hidot.hawaii.gov/airports/doing-business/state-of-hawaii-helicopter-noise-roundtable/>