

## Department of Transportation Supplemental Request for Information to Remain in Port or Enter the Commercial Harbor

*In submitting a Request to Remain in Port or Enter the Commercial Harbor, I agree to follow all Hawaii Administrative Rules, Title 19, Chapters 41-44 adopted pursuant to Hawaii Revised Statutes Chapter 266, as applicable, and orders of the Harbor Master.*

Requestor: \_\_\_\_\_

Harbor Master (Port): \_\_\_\_\_

A Request to Remain in Port or Enter the Commercial Harbor must be submitted for each Hurricane/Storm.

Name of Event \_\_\_\_\_

Date \_\_\_\_\_

Vessel Name \_\_\_\_\_ Call Sign \_\_\_\_\_

Official Number \_\_\_\_\_ Email \_\_\_\_\_

Vessel Master \_\_\_\_\_ 24/7 Telephone \_\_\_\_\_

2<sup>nd</sup> Contact/Captain \_\_\_\_\_ 24/7 Telephone \_\_\_\_\_

Agent Name \_\_\_\_\_ Agent Contact \_\_\_\_\_

Home Port and Berth \_\_\_\_\_

Explain reason to remain in/enter port \_\_\_\_\_

### Vessel Particulars

*Attach additional pages to provide full information for qualification.*

Length \_\_\_\_\_ Gross Tonnage \_\_\_\_\_ Hull Type \_\_\_\_\_

Freeboard Height \_\_\_\_\_

Petroleum Products Aboard Vessel (estimated in gallons): Bunkers \_\_\_\_\_ Gal

Lube Oil \_\_\_\_\_ Gal Diesel Oil \_\_\_\_\_ Gal

Any and all other Hazardous Materials (Acids, Chemicals, Flammables, Explosives, Batteries, etc.)  
\_\_\_\_\_

Availability of vessel main propulsion \_\_\_\_\_

Attach a separate list of crew to remain aboard, name, qualifications and TWIC card status.

Operational status of machinery on board \_\_\_\_\_

Firefighting capability of vessel \_\_\_\_\_

Any conditions affecting vessel seaworthiness \_\_\_\_\_

***Attach additional pages to provide full information for qualification.***

**Facilities Particulars**

Requesting entry to: Harbor name \_\_\_\_\_ Pier number \_\_\_\_\_

Mooring and Heavy Weather Plan: attached:  YES  NO

A diagram showing the mooring arrangements at the requested Pier/Harbor with size and number of mooring lines is required in addition to fendering configuration, size and condition. Attach a heavy weather plan along with the name and telephone number of contractors and sub-contractors of the heavy weather plan.

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Certificate of Insurance: attached  YES  NO

Attach a Certificate of Insurance naming State of Hawaii as additionally insured as outlined in HRS §431:1-207, HAR §19-42-37, comprehensive general liability insurance policy evidencing that such policy has been issued and is in force at the time of application and at the time of entry into the DOT harbor, with a combined limit of not less than \$1,000,000. Acceptable coverage would include a minimum of \$1,000,000 in boat liability insurance (protection and indemnity) that names the State of Hawaii, Department of Transportation, Harbors Division, as “additional insured” or “additional interest.” DOT-Harbors shall be notified at least thirty days prior to any termination, cancellation, or material change in its insurance coverage. Please be sure that your insurance policy covers salvage costs for grounded and sunken vessels, damage to docks, pollution containment and clean-up, wreck removals, etc. If your policy does not cover these types of scenarios, you may be held responsible for the full cost of repairing damage to harbor facilities and/or removing/disposing of your vessel if it is left in State waters.

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The undersigned submits this Request to Remain in Port or Enter the Commercial Harbor due to a predicted Hurricane/Storm and agrees to comply with all laws and rules of the State of Hawaii, all Hawaii Administrative Rules, Title 19, Chapters 41-44 adopted pursuant to Hawaii Revised Statutes Chapter 266, as applicable, orders of the Harbor Master and to the terms of the Requestor’s Heavy Weather and mooring plans as a term and condition of approval to Remain in Port or Enter the Commercial Harbor due to a predicted Hurricane, as well as all Federal laws that may impact your ability to enter the harbor.

REQUESTOR’S DECISION AND REQUEST TO REMAIN IN PORT OR ENTER A STATE COMMERCIAL HARBOR (PORT), AND THE APPROVAL BY DOT HARBORS TO ALLOW REQUESTOR’S VESSEL(S) TO REMAIN IN OR ENTER PORT, IN NO WAY IMPLIES THAT DOT HARBORS HAS ENDORSED NOR CERTIFIED REQUESTOR’S MOORING PLAN AND HEAVY WEATHER PLAN AS SAFE OR APPROPRIATE FOR REQUESTOR’S VESSEL(S) AND THE PROPOSED PIER; OR ANY OTHER ASSUMPTIONS REQUESTOR HAS UNDERTAKEN TO DEVELOP REQUESTOR’S DECISION TO SUBMIT A REQUEST TO REMAIN IN OR ENTER PORT. REQUESTOR SHALL BE SOLELY RESPONSIBLE FOR DETERMINING WHETHER ITS PLANS, SPECIFICATIONS, CONSTRUCTION AND

MAINTENANCE MEET ITS NEEDS, SATISFY APPLICABLE LAWS AND OTHER REQUIREMENTS AND WILL PROVIDE FOR A SAFE OPERATION. THE DOT-HARBORS ACCEPTS NO LIABILITY AND THE REQUESTOR, OWNER, AGENT AND ANYONE ASSOCIATED WITH THE VESSEL(S) ACCEPT ALL LIABILITY AND RISK, AND REMAIN SOLELY LIABLE FOR THE VESSEL(S), CREW, AND EQUIPMENT; AND ANY DAMAGES OR LOSS SUSTAINED THEREBY OR THERETO.

Nothing in this decision to approve this request is intended to restrict DOT-Harbor's ability to take action to ensure the safety of vessels and protection of the State Commercial Harbors and the resources therein.

*In submitting a Request to Remain in Port or Enter the Commercial Harbor, I agree and understand the above.*

By its:

\_\_\_\_\_  
Owner/ Agent/Requestor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

Conditional Approval

Storm Identified Approved

Denied

Harbor Master \_\_\_\_\_

Date \_\_\_\_\_

THE DOT-HARBORS CONDITIONAL APPROVAL OF THIS APPLICATION DOES NOT ENDORSE OR CERTIFY THE PLANS, SPECIFICATIONS OR OTHER INFORMATION OR DOCUMENTATION PRESENTED BY REQUESTOR.