

**NEW GUIDELINES FOR GROUND TRANSPORTATION, TAXI,  
X-DECALS, D-DECALS, AND PARKING PERMITS**

Effective immediately, we will not be accepting any walk-ins. All permit applications are to be completed and turned in through one of the following options:

E-mail: [DOT.HAR-OO@hawaii.gov](mailto:DOT.HAR-OO@hawaii.gov)

Mail to: Harbors Division  
Business Services Office  
Pier 11 Gallery  
700 Fort Street  
Honolulu, Hawaii 96813-4808

Drop-Off: Harbors Division Oahu District drop box at the bottom of the ramp

Window: By appointment ONLY (Bring all required documentation and payment at your appointment time. If you can't make your appointment time, please call to reschedule.)

Fax: (808) 587-2049

**Required Documentation:**

1. Permit Application and Agreement
2. Vehicle Registration
3. Driver's License
4. Vehicle Insurance (must meet criteria noted in permit agreement)
5. Payment in the form of check, cashier's check, or money order made payable to:

Department of Transportation Harbors Division

You will be contacted when your application has been approved and decals will be mailed to you or scheduled for pick up.

Should you have any questions or if you would like to make an appointment, please contact Leslie Tolentino, at 587-2078 or by e-mail at [DOT.HAR-OO@hawaii.gov](mailto:DOT.HAR-OO@hawaii.gov).