

**STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
HARBORS, KAUAI DISTRICT**

**PARKING PERMIT SUBSTITUTE/ LOANER REQUEST**

The permit is to be placed on the vehicle's driver's side dashboard and must clearly be visible. If a permit is needed for a time period exceeding three (3) days, please contact the Kauai Harbor Staff at (808) 241-3750 or email [dot.har-k@hawaii.gov](mailto:dot.har-k@hawaii.gov) for approval request.

Substituted vehicles are permitted on a temporary basis only for a period of up to three (3) days. Contact your parking coordinator or Kauai Harbor Staff for a temporary parking permit.

Permittee must furnish proof of loaner/ substituted vehicle insurance coverage. The permit holder is required to comply with the Parking Permit Agreement and Hawaii Administrative Rules at all times.

Fill out this form and submit the completed form to [dot.har-k@hawaii.gov](mailto:dot.har-k@hawaii.gov) attention Kauai Harbor Staff. Please reference your permit number and full name on the email subject line.

**PART 1 – OWNER INFORMATION**

Name: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Employer/Company: \_\_\_\_\_ Bus. Phone No.: \_\_\_\_\_

Business Address \_\_\_\_\_ Work Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**PART II – LOANER VEHICLE INFORMATION**

Copy of Vehicle Registration and proof of current insurance are required for each vehicle listed. Applicant must be named as the registered Owner or show official proof of authorized use.

1. License Plate No.: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_

2. REASON FOR LOANER/ SUBSTITUTE: \_\_\_\_\_

\_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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**PART III – (FOR HARBORS DIVISION USE ONLY)**

**APPROVED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
HAR-K Harbor Staff