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R. M. TOWILL CORPORATION
SINCE 1930

Planning
Engineering
Environmental Services
Photogrammetry
Surveying
Construction Management

Letter of Transmittal

To

Date

Address

Fax Number

Project

Attention

RMTC Project Number

Sending

Attached

Under Separate Cover

Via Facsimile

Drawing Prints

Drawing Originals

Specifications

Other

Pages sent including cover sheet

Cost Estimate

Change/Field Order

Digital Files

Bound Material

Originals will be mailed

Number of Copies

Description

Action

Approval

Review and Comment

Your Use

Signature and Return To This Office

As Requested

Appropriate Action

Remarks

Copies to

By

cc