

## Amendment 2 Schedule

Amendment 2 will: • Extend the MOA by 5 years to accommodate the UH Hilo MOU (CURRENT EXPIRATION MARCH 17, 2021) • Mitigate breached sites • Memorialize status of stipulations, issues encountered (including which stipulations did not meet deadlines set forth in MOA), and path forward on incomplete stipulations (In Attachment 1)				
Date	Task or Event	Description	Method for Soliciting Comments	Areas of Responsibility
Saturday, November 23, 2019	<b>Consultation meeting #1</b> (in person)	Consultation meeting on MOA stipulations, amendments and Consulting Party (CP) proposal for mitigation	proposal submitted via email and presented at consultation meeting	
Tuesday, February 4, 2020	Draft Amendment 2 (transmitted via email)	Draft amendment 2 emailed to CPs	email and at consultation meeting	
Saturday, February 8, 2020	<b>Consultation meeting #2</b> (in person)	Hard copy of Draft Amendment 2 distributed HDOT presentation of mitigation proposal	email and at consultation meeting	
Wednesday, March 4, 2020	Meeting Minutes Consultation Meeting 1 & 2 Distributed	Comments on meeting minutes due via email 2 weeks from distribution, then minutes will be finalized	email	Distribution-Harry Takiue -HDOT Review in 14 days-Consulting Parties
Monday, March 9, 2020	Consultation Schedule	Per Amendment 1 Stipulation 25 - comments due within 14 days	email	Distribution-Lisa Powell-FHWA Review-Consulting Parties
Thursday, April 2, 2020	Distribute scope & schedule for after action analysis	Per Amendment 1 Stipulation 26 - comments due within 14 days	email	Distribution-Harry Takiue -HDOT Review-Consulting Parties
Saturday April 4, 2020 9am-12pm	<b>Consultation Meeting #3</b> (webinar or conference call)	Provide update on "after action analysis" scope and gather further comments on Amendment 2 and draft mitigation proposal. Set up additional meeting if required.	via email before meeting or at meeting	Meeting Invite-Harry Takiue HDOT Webinar conference set up-Lisa Powell FHWA Provide comments-Consulting Parties
2 weeks after meeting	Meeting Minutes for Consultation meeting #3 Distributed	Comments on meeting minutes due via email 2 weeks from distribution, then minutes will be finalized	via email	Distribution-Harry Takiue -HDOT Review in 14 days-Consulting Parties
Mid April 9am-12pm	(if required) <b>Consultation Meeting #3b</b> (webinar or conference call)	Additional meeting if more time is needed to solicit comments	via email before meeting or at meeting	Meeting Invite-Harry Takiue HDOT Webinar conference set up-Lisa Powell FHWA Provide comments-Consulting Parties
2 weeks after meeting	Meeting Minutes for Consultation meeting #3b Distributed	Comments on meeting minutes due via email 2 weeks from distribution, then minutes will be finalized	via email	Distribution-Harry Takiue -HDOT Review in 14 days-Consulting Parties

Date	Task or Event	Description	Method for Soliciting Comments	Areas of Responsibility
2 weeks prior to consultation meeting #4	Distribute draft closeout memos for Stipulations 4,8,10,12,14,15	Draft closeout memos for stipulations subject to Makani Hou objection	via email before meeting or at meeting	Harry Takiue HDOT
May 2020	<b>Consultation Meeting #4</b> (in person)	Consultation meeting to discuss draft closeout memos, stipulation status, Amendment 2 Attachment 1 (Stipulation Status Chart), and after action analysis	via email before meeting or at meeting	Meeting Invite-Harry Takiue HDOT Provide comments-Consulting Parties
2 weeks after meeting	Meeting Minutes for Consultation meeting #4 Distributed	Comments on meeting minutes due via email 2 weeks from distribution, then minutes will be finalized	via email	Distribution-Harry Takiue -HDOT Review in 14 days-Consulting Parties
July 2020	FHWA send out draft 2 Amendment 2 (via email)	Draft of Amendment 2 distributed 2-4 weeks before Consultation meeting #5	via email before meeting or at meeting	Lisa Powell-FHWA
August 2020 Time TBD	<b>Consultation meeting #5</b> (in person)	All day in person meeting to go through (clause by clause) finalized draft of Amendment 2 and chart of stipulation status	via email before meeting or at meeting	Meeting Invite-Harry Takiue HDOT Provide comments-Consulting Parties
2 weeks after meeting	Meeting Minutes for Consultation meeting #5 Distributed	Comments on meeting minutes due via email 2 weeks from distribution, then minutes will be finalized	via email	Distribution-Harry Takiue -HDOT Review in 14 days-Consulting Parties
September 2020	HDOT/FHWA evaluate and incorporate comments	HDOT/FHWA evaluate comments from CPs and incorporate into Amendment 2 or provide email response if not incorporated	n/a	HDOT and FHWA
October 2020	Consultation #6 - Final version of Amendment 2 sent to CPs	Final version of Amendment 2 sent out to CPs to ensure comments were incorporated correctly. 7 day response time for CPs to submit comments via email	email	Lisa Powell-FHWA Provide comments-Consulting Parties
November 2020	FHWA to incorporate changes	FHWA to incorporate any changes and/or respond to comments submitted via email	n/a	Lisa Powell-FHWA
December 2020	Final Amendment 2 out for signature	Final Amendment 2 sent via email	Final Amendment 2 sent via email for signatures within 30 days of distribution	Signatories, Invited Signatories and Concurring Parties- Signatures within 30 days