

Instructions for Completion of the Application for Reconstruction

1. You must have the Application itself (page 3) notarized.
2. You must also notarize the Letter to Relieve the State from legal actions.
3. You need to enclose a sketch or drawing of the vehicle with the following measurements:
 - a. The length of the vehicle from front to the rearmost part of the vehicle
 - b. The width of the vehicle
 - c. The height of the vehicle – ground to the highest point
 - d. The center of the first axle to the center of the last axle (2 axle vehicles) or the center of the first axle to the center of the 2nd axle (for tandems)
 - e. The center of the last axle to the rearmost part of the vehicle

STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
HIGHWAYS DIVISION
MOTOR VEHICLE SAFETY OFFICE
98-339 PONOHAHA STREET
AIEA, HAWAII 96701
TELEPHONE: (808) 692-7661

**APPLICATION FOR MOTOR CARRIER VEHICLE
CONSTRUCTION, MODIFICATION OR RECONSTRUCTION**

Pursuant to Section 286-202(12), Hawaii Revised Statutes, for approval of a major construction, modification, or reconstruction of a vehicle with a gross vehicle weight rating (GVWR) of 10,001 pounds and above.

The application of _____ respectfully shows that:
(Name of Company/Individual)

- 1. All correspondence in regard to this application should be addressed to:

NAME: _____
TITLE: _____
ADDRESS: _____

TELEPHONE NO.: _____
TYPE OF BUSINESS: _____

- 2. Applicant seeks authorization and approval from the Motor Vehicle Safety Office for the construction, modification, or reconstruction of the body of the following described vehicle pursuant to Section 286.202(12) of the Hawaii Revised Statutes:

MAKE: _____
BODY TYPE: _____
YEAR: _____ LICENSE NO.: _____
VEHICLE IDENTIFICATION NO.: _____
GVWR BEFORE MODIFICATION: _____
GVWR AFTER MODIFICATION: _____

a. Applicant states that the construction, modification, or reconstruction of the above-described vehicle will result in a change of body type, from a _____ to a body type described as a _____.

b. Applicant also states that the construction, modification, or reconstruction of said vehicle involves the following operation: (Describe clearly and concisely the description of the change.)

1. _____

2. _____

3. _____

4. _____

c. Attached herewith and made a part of this application are detailed plans and specifications of the change before and after.

d. Structural Engineer's certification (also a welder's certification, if applicable).

1. Safety specifications
2. Safety limitations
3. Structural Engineer's signature
4. Welder's signature (if applicable)

3. The applicant may initiate a letter or document in place of a Structural Engineer's certification, to relieve the State of Hawaii or any other state agency from future legal action resulting from defects as a result of the construction, modification, or reconstruction that was done. The letter or document must be notarized and signed by the applicant.

Dated at _____, Hawaii, this _____.

(City) (Date)

SIGNATURE: _____

Applicant or Authorized Part of Applicant

NOTE: Submittal of this application does not constitute the approval of your construction, modification, or reconstruction of said vehicle. Commencement of your construction, modification, or reconstruction shall begin after the final approval of this application.

**LETTER TO RELIEVE THE STATE FROM LEGAL ACTIONS
SAMPLE**

(DATE)

State of Hawaii
Department of Transportation
Motor Vehicle Safety Office
98-339 Ponohana Street
Aiea, Hawaii 96701

Ladies and Gentlemen:

This letter will serve to relieve the State of Hawaii or any other agency from future legal action resulting from defects as a result of the reconstruction work done on vehicle license number _____, Engine VIN number _____.

Sincerely,

(Name of Company Official)

(Title of Company Official)