

**Department of Transportation
Highways Division**

**ELECTRIC VEHICLES AND CHARGING
INFRASTRUCTURE SERVICES**

Description

- Request for Proposals Solicitation No. RFP-20-001-HWYS released on December 10, 2019
- Statement of Objectives – Program Objectives:
 - The State of Hawaii is requesting proposals from qualified and reputable vendors who are experienced in providing services, infrastructure and assets on a user fee basis. The State of Hawaii will receive proposals specifying the terms upon which a proposer will provide a user fee-based program for battery electric vehicles and charging infrastructure. At this time, the State is looking for services as described in Exhibit 3. As technology and advancements in battery electric vehicles and charging infrastructure progress, the State reserves the right to request for additional services.
- Four proposals received.
- Award made on February 24, 2020 to Sustainability Partners, LLC
- Notice to Proceed – December 18, 2020

Description Continued

- Participating Jurisdictions - The jurisdictions listed below have signed a Cooperative Purchasing Agreement with the State of Hawaii State Procurement Office and are authorized to utilize this contract:
 - Executive Departments/Agencies
 - City and County of Honolulu
 - Hawaii Health Systems Corporation (HHSC)
 - Office of Hawaiian Affairs (OHA)
 - Honolulu Authority for Rapid Transportation (HART)
 - University of Hawaii (UH)
 - Senate
 - Judiciary
 - County of Hawaii
 - County of Hawaii – Department of Water Supply
 - County of Maui
 - Maui County Council
 - County of Kauai
 - County of Kauai – Department of Water

Contract Information

- Contracting Agency:
 - Department of Transportation – Highways Division
 - Point of Contact: Robin Shishido (robin.k.Shishido@Hawaii.gov)
- Contractor
 - Sustainability Partners, LLC
 - Point of Contact: Warren Carsey
- Contract Type
 - This is an Indefinite-Quantity contract based on a service to be provided on an as-required basis with no minimum amount of services required.
 - Each service (electric vehicle and/or charging infrastructure) will be issued a Service Addendum
 - 10-year period

Contract Information Continued

- Service Addendum will include:
 - Agency/Department
 - Location of services
 - Term length of the Service Addendum
 - Usage Costs, including minimum usage fee
 - Charging infrastructure installation costs
 - Approved contractors and maintenance providers
 - Buy out costs, additional maintenance budget, replacement budget, replacement credit.
 - Each Service Addendum will require a Notice to Proceed and Notice of Acceptance

Contract Benefits

- Departments/Agencies can convert light duty fleets to EVs without having the capital upfront.
- Take advantage of bulk purchasing and savings, including cost sharing for charging infrastructure between Departments/Agencies.
- Take advantage of tax credits, rebates and other incentive programs.
- Contractor can obtain EVs from multiple vendors – Nissan, Ford, Kia, Chevy, Tesla, etc.
- Service Addendum can be executed to add new vehicles (trucks) and technology as they become available.

Department/Agency Responsibilities

- Provide accurate information for your fleet
 - Usage fee will be mileage based (invoiced monthly). There will be a minimum monthly fee.
 - Contractor will provide analysis to right size your fleet and charging needs.
- Service Addendum
 - Provide contractor with access for installation, site inspections, etc.
 - Issue Notice to Proceed in a timely manner
 - Issue Notice of Acceptance in a timely manner. Departments/Agency do not pay any usage fees until a unit (EV or Charger) is in use. There will be a carrying charge if Notice of Acceptance not issued within 5 days of target completion date in Service Addendum.

Department/Agency Responsibilities Continued

- In general, Department/Agency is responsible for protecting units from damage, modification, vandalism, interference or destruction.
- Department/Agency will bear the risk of impairment, loss and damage of the units while in their operation, use or possession.
- Department/Agency will be responsible for ensuring the units are reasonably used in compliance with applicable laws, standards and policies.
- Insurance
 - Contractor will provide statutory auto limits
 - State's self-insurance will provide additional coverage

Next Steps

- Provide Point of Contact
 - Name, email and phone number
- Request for information will be sent to POC provided. Information requested will include:
 - Fleet information
 - Site information
 - Usage/Operation
 - Charging
 - Maintenance
 - Electrical

Questions?