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| Final Minutes |
| Meeting NameConsulting Party Meeting | Meeting DateFebruary 26, 2022 | AttendeesTrisha Kehaulani Watson, Honua Consulting, LLCTanya Lee-Greig, ʻĀina ArchaeologyPaka Harp, Vice President Makani HouMandy Johnson-Campbell, Ala Kahakai Historic TrailPua Aiu, HDOT, HWY-PLisa Powell, FHWAGeorge Abcede, HDOT-Highways AdministratorSusan Lebo, SHPD, Archaeology Branch ChiefHarry Takiue, HDOT, HWY-HJackson Bauer, Nā Ala HeleTim Scheffler, UH Project Manager (email scheffle@hawaii.edu)Ashley Obrey, Native Hawaiian Legal CorporationRick Gmirkin, Ala Kahakai Historic TrailKiersten Faulkner, Historic Hawaii FoundationAric Arakaki, Ala Kahakai Historic TrailMikayla Kia, UH Hilo student (mitigation fund scholarship recipient)Taylor Leilani Waldron, UH Hilo student (mitigation fund scholarship recipient) |  |  |
| Time9:00 AM, HST | Prepared byEthan McKown, Honua Consulting |
| **Meeting Location**Via Zoom / TeleconferenceRecording of meeting available: <https://vimeo.com/689587936/6908a408b2>   |  |

| Responsibility: | Action Items: | Deadline: |
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| Honua Consulting | Provide information of landowner south of trail to Mr. Harp | N/A |
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 **I. Presentation**

* Trisha Watson (Honua Consulting) provided the following presentation.
	+ Agenda included status update on identification efforts, vegetation removal, next steps on vegetation & status update on preservation plan including consultation with additional NHOs and an outline and elements of a preservation plan.
* The project team includes Honua Consulting, ʻĀina Archaeology, Kuahiwi Fencing & Wildlife, and Kumu Pono Associates
	+ Paka Harp (Makani Harp) asked for specific responsibilities under Honua’s contract. H-DOT said this would be provided but they still haven’t received anything. Ms. Watson clarified that at the last meeting they had gone over a status report that detailed who was responsible for what parts of the MOA. Upon review after this meeting, HDOT noted that the status report never went out the consulting parties. A copy was sent on April 1 to rectify the oversight. Mr. Harp sent comments on the document to Mr. Takiue on April 16.
	+ Ms. Watson: There was a mitigation status report. Will forward to Mr. Harp. The document went through the MOA, provided a status of each item, and detailed responsibilities.
* Tanya Lee-Grieg, ʻĀina Archaeology, shared drone video of the trail. Through GIS, they will have real world aerial photography. They have completed baseline data.
	+ Provided an overview of archeological observations
* Ms. Watson shared the status of the vegetation clearing
	+ Cleared 2,000 feet. The last 500 feet have dense vegetation. SHPD is doing a final review of the vegetation clearing plan and the archaeological monitoring. As discussed previously, the vegetation will be removed.
* Ms. Watson shared the maintenance plan, which will occur after the vegetation is removed. Maintenance will be transferred to HDOT.
	+ Hoping to finish vegetation removal in March. The plan will be to continue to spray to keep the vegetation down. Is there a recommended frequency from NPS? We should keep this conversation going.
	+ Mandy Johnson-Campbell, Ala Kahakai Historic Trail. They should consult with the NPS since they are dealing with the same environmental conditions. Raised an additional question about the buffers and status. Does the 2,000 feet include the trail and the buffers?
	+ Ms. Watson: Yes, they have been clearing the buffers as well.
	+ Ms Watson: Both the maintenance plan and vegetation plan will be part of the larger preservation plan.
* Ms. Watson shared information on the preservation plan.
	+ Ms. Watson: The MOA calls for the CPs to identify if there are additional NHOs that should be consulted.
		- Mr. Harp: I do not know any more NHOs that want to be involved. The Hawaiian Homes in the area may want to be consulted.
		- Ms. Watson: I can reach out to Royal Order (Kona and Kohala Chapters) and Hawaiian Homes.
		- Mr. Harp: It may also be helpful to reach out to Queen Liliuokalani Children’s Center may also want to be involved since they own property in the area.
		- Ms. Watson: We can also reach out to them.
	+ Ms. Johnson-Campbell: Have you used the other consultation list? There was a pretty extensive list.
		- Ms. Watson: I don’t have that list. Will get it from DOT.
* Ms. Watson provided information on elements of the preservation plan.
	+ MOA preservation requirements
		- Synthesis; document; vegetation and clearing plan; maintenance plan
		- Synthesis: Kepa will provide a synthesis on everything written – this can be shared with CPs
		- Documentation of archaeology: Will include raw data. This can also be shared with CPs.
		- Vegetation clearing plan: This is completed. SHPD is reviewing. Following completion, this will be included in the preservation plan. In the event that there is vegetation regrowth, this plan could be used again.
		- Maintenance plan: Should be quite simple – likely just 1-2 pages. Will include duration, timeline, what it looks like, what materials are used, etc. This will include input from NPS and DLNR.
		- Parking lot: HDOT responsibility. Location and size (how many cars, buses) will be addressed in the plan, but construction is not a part of the Honua contract.
		- Interpretation: Will work with CPs on content for interpretive materials.
			* Ms. Johnson-Campbell: Asked that her and Jackson be looped in on initial phases.
			* Ms. Watson: We’ve done work with DLNR in the past on signage, so I can forward past examples.
			* Mr. Harp: Asked if signage could include a link to a website with all of Kepa’s materials.
				+ Ms. Watson: Need to know what site this would all be hosted on. The link or QR code needs to be maintained. We’re very open to this idea. There is a lot of information that won’t fit on a sign. Unclear on what entity would take this on.
				+ Ms. Johnson-Campbell: Noted that it should be possible to put this content on their website.
		- Permanent markers: For identification and interpretation.
		- Additional preservation provisions (Item 4 h): document current status of trail to Kohanaiki (SIHP #50-10-27-10714) and portion of Mamalahoa Trail to the at the entrance to Kaloko-Honokohau National Park (SIHP 50-10-27-00002).
		- Buffer breaches: Report on the buffer breaches. Will be included as an appendix from ASM.
			* Mr. Harp: Will the buffer be re-naturalized?
			* Ms. Watson: I think the buffer will be preserved to the extent possible, as per the MOA. I’m not sure what folks have discussed.
	+ Mr. Harp: Suggested Bobby Command from County be included. Could you also include the information of the landowner of the land south of the trail beyond the restoration?
		- Ms. Watson: Bobby is on the list and has been emailing.
* Ms. Watson: Provided an overview of the estimated timeline.
	+ CP meeting in April: Can bring in additional NHOs if they would like to join
	+ CP meeting in July: Kepa could join to go over the materials and archival information
	+ CP meeting in September: Present a pre-final plan to CPs for final review before going to SHPD for review
	+ CP meeting in November: Review SHPD comments and finalize plan, before sending to SHPD again for concurrence
* Ms. Watson: Provided an overview of the additional NHOs that have been discussed as potential CPs.
* Mr. Harp: Suggested that they could propose week-night meetings to the CPs. This may be better for folks.
	+ Ms. Watson: For the remainder of the meetings, we can propose a few times that could include a few Saturday options and a few week-night options.