February 1, 2021

The Honorable Ronald D. Kouchi                 The Honorable Scott K. Saiki
President and Members of the                  Speaker and Members of the House of
Senate                                        Representatives
Thirty-First State Legislature               Thirty-First State Legislature
State Capitol, Room 409                       State Capitol, Room 431
Honolulu, Hawaii 96813                        Honolulu, Hawaii 96813

Dear Senate President Kouchi, Speaker Saiki, and Members of the Legislature:

For your information and consideration, I am transmitting a copy of the Transfer of
Operating Funds Report and a copy of the Transfer of Positions Report as required by
Sections 23 and 24 of Act 5 (19), as amended by Act 7 (20), and Act 9 (20).

In accordance with HRS 93-16, I am also informing you that the report may be viewed
electronically at: https://hidot.hawaii.gov/library/reports/reports-to-the-legislature/

Sincerely,

JADE T. BUTAY
Director of Transportation

Attachments

c: Craig K. Hirai, Director of Finance
<table>
<thead>
<tr>
<th>Date of transfer</th>
<th>Amount of the transfer</th>
<th>Program ID from which funds were transferred</th>
<th>Program ID to which funds were transferred</th>
<th>Impact to the program ID the funds are transferred from</th>
<th>Detailed explanation of the public purposes served by the transfer of resources</th>
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</thead>
<tbody>
<tr>
<td>1/27/2021</td>
<td>$47,789</td>
<td>TRN501/DC</td>
<td>TRN561/DG</td>
<td>Human Resources Assistant III, position number 10503, will be transferred from Oahu district to Kauai district. There will be no impact to Oahu district as there is another Human Resources Assistant III, position number 10453, providing adequate human resources functions to the Oahu district.</td>
<td>This position is essential to support the human resources functions of the District, processing confidential and time-sensitive information.</td>
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<tr>
<td>Date of transfer</td>
<td>Position transferred</td>
<td>Program from which the position was transferred</td>
<td>Program to which the position was transferred</td>
<td>Responsibilities of the position prior to transfer</td>
<td>Responsibilities of the position after the transfer</td>
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<tr>
<td>1/27/2021</td>
<td>Human Resources Assistant III, Position Number 10503</td>
<td>Office Services at Oahu district (TRN501/DC)</td>
<td>Office Services at Kauai district (TRN561/DG)</td>
<td>Provide the necessary support of the District’s Human Resources functions to the Oahu District.</td>
<td>Provide the necessary support of the District’s Human Resources functions to the Kauai District.</td>
</tr>
</tbody>
</table>